

**CANADIAN BATON TWIRLING FEDERATION**

**FIRST VICE-PRESIDENT ANNUAL REPORT**

**CBTF Annual General Meeting - September 2015**

Since being elected as 1<sup>st</sup> Vice President at the 2014 AGM, I have been responsible for the following projects and tasks:

**HONOURS AND AWARDS**

- Completed a revision to the Procedures which was accepted at the 2014 FBM
- Completed a revision to the Honours and Awards section in the Canadians Program
- Arranged for the gifts that are to be presented to the A & B level athletes who received medals and the Elite level athletes who placed in the top ten at the International Cup.
- Organized the certificates for the Canadian Contingent to the International Cup
- Assisted Joanne Moser in the purchase, repair and engraving of the annual awards
- Organized new CBTF greeting cards (with much thanks to Sheri Foster)
- Conducted the nomination process
- Notified the Honourary Membership recipients (all others were secret until announced)
- Contacted last year's winners to remind them to return the annual awards
- Provided brief written introductions for the Canadians announcer for each award
- Ensured that the full length biographies of the two Honourary Members were included in the Canadians Program
- Worked with Elan Paluck to determine when each award would be presented
- Suggested awards name changes from Smetzler Award to Ron Kopas Award and a motion was accepted to change Executive of the Year to Province of the Year.
- Work in Progress: a revision to the point structure for the Province of the Year Award
- Work in Progress: a second revision to the Procedures

I was extremely disappointed in the lack of nominations and understand this is an annual occurrence. The Procedures do state that it is not necessary to have recipients for every award every year; however, I feel CBTF has several deserving members who work on behalf of the whole of CBTF year in and year out who have not received the recognition they so deserve. I ask for your serious consideration when nomination forms are posted for next year's awards.

**RECORDS AND ARCHIVES**

Programs from the 2015 International Cup Qualifier, Canadian Championships, International Cup and Grand Prix are to be included with past years' programs now being stored at the Moser home. I have saved several pictures I personally received on Facebook in my own files which will be transferred to the next 1<sup>st</sup> Vice President. It is my hope that something can be done to transfer all the many files, programs, newspaper clippings, pictures, past Technical Talking newsletters and other important CBTF memorabilia onto digital files. An enormous job but we can't take chances at losing the almost 40 years of CBTF's rich past and history if they are destroyed in someone's basement or garage.

## OTHER

I have participated in various email discussions, webinars and conference calls for the Executive, Board and Technical Committee throughout the year. I sat on the CBTF Education Committee and assisted in the completion of the following tasks or projects:

- Contacted provinces to assist CBTF in expanding our video library to include footage from competitions throughout the past season. Thank you cards were sent out to NS, NB, ON, MB, SK and AB for all the video taping that was done this past competitive season!
- Prepared, with assistance from Education Committee members, the following:
  - a revision to the CBTF Bye Policy
  - a guideline for tabulators regarding Tie-Breaking Processes
  - a revision to the Course Conductor Selection Process
  - an update to the Course Conductor List
- assisted in the development of the CPED model and document

It has been my pleasure and certainly a privilege to work on behalf of the CBTF and I look forward to a successful year ahead in the second year of my term of office.

Respectfully Submitted,

***KAREN GRATTON***

CBTF First Vice-President